

POTHE Finance Council Meeting Minutes 5-24-18

In attendance - Father Dan, Chris N. Marty, Tom, Don, David, Brenda, John Fencik from CFCS

*Note that one email stated the meeting was 5/31 so some may be confused

- Meeting opened with a prayer from Father Dan at 6:36
- Tom motioned to approve April minutes, all in favor.
- John Fencik, Diocesan Director of Cemeteries from Catholic Management Services presented about his cemetery management services (Catholic Funeral & Cemetery Services). Bishop Deeley has created an “office of cemeteries” in the Diocese, so that most/all cemeteries will be under this management structure.
- The Pastoral Council discussed adopting this management, and the Finance Council collectively agreed that professional management makes sense as we do not actively manage the cemetery to the degree we should , but we ask for more clarity from Dave Twomey regarding how the accounting works and if POTHE ends up absorbing costs if the cemetery loses money or has major expenditure needs. We would adopt CFCS’s services as of 7/1/18 for FY2019. Father Dan will meet with John and Dave Twomey and clarify data for us.
- Mark Cannon is no longer with POTHE in the Finance Office, eventually Father Daniel will consider finding a replacement but not immediately
- Per review of April financials, Father Dan is catching up on and fixing some aspects of accounts payable, forecasting, and other items. It appears that the FY19 budget may end up being more than the 10% YOY increase that we approved. We will not know until FYE.
- Finance Council will meet in June to review May numbers and discuss the beginning of the Offertory Increase in the fall
- We advise Father Daniel to lock in heating oil prices at 2.73 per gallon rather than risk a price increase
- Father Daniel closed the meeting with a prayer, meeting adjourned at 8:17